



**Leighfield**  
Primary School

Learning for Life

### **Charging Policy**

**Adopted by the Advisory Board November 2017.**

#### **1. Introduction**

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

#### **2. Voluntary contributions**

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events.

### **3. Residential visits taking place in school time**

3.1 Parents will be asked to pay a voluntary contribution to cover the cost of activities and transport taking place during the trip. If insufficient contributions are received the activity may be cancelled.

Parents will be charged for board and lodging during the trip.

Pupils whose parents are receiving:

- Income support;
- Income based job seekers allowance;
- Support under part 6 of the Immigration and Asylum Act 1999; or
- Child Tax Credit (provided they do not also receive working tax credit and have an annual income assessed by the Inland Revenue that does not exceed the current figure.

will not be charged board and lodging where otherwise applicable to residential activities.

### **4. Music tuition**

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. If parents are experiencing financial difficulty, they are invited to write in confidence to the headteacher. We give parents information about additional music tuition at the start of each academic year.

4.3 Free School Meal status

For children in receipt of Pupil Premium funding and those whose parents can prove eligibility for Free School Meals, the Advisory Board may agree to subsidise their contribution from School Funds or from Pupil Premium Grant.