

15th May 2018

Dear Parent/Guardian,

At Leighfield, we sometimes take photographs of pupils. We use these photos to celebrate work and achievements via Twitter, in the school's prospectus, on the school's website, and on display boards around school.

We would like your consent to take photos of your child, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences. Please tick the relevant box(es) below and return this form to school by Friday 25th May.

- I am happy for the school to take photographs of my child.
- I am happy for photos of my child to be used on the school website.
- I am happy for photos of my child to be used in the school prospectus.
- I am happy for photos of my child to be used in internal displays.
- I am happy for photos of my child to be used on the schools Twitter account
- I am happy for photos of my child to be used across the wider trust organisation for marketing purposes.
- I am happy for my child to have a class photo taken.
- I am **NOT** happy for the school to take or use photos of my child.

If you change your mind at any time, you can let us know by emailing the school email – office@dsatleighfield.org, calling the school on 823489, or just popping in to the school office.

Unnamed class photographs are often kept by the school for historical and research purposes and will continue to be kept and archived. If you have any concerns about this or any other questions, please get in touch with the school office.



Why are we asking for your consent again?

You may be aware that there are new data protection rules coming in from May. To ensure we are meeting the new requirements, we need to re-seek your consent to take and use photos of your child. We really value using photos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others, so we would appreciate you taking the time to give consent again.

Thank you.

Mrs S Eaton, Head of School

Child's name: _____ Date: _____

Signed _____ Parent/Guardian with legal responsibility.

Parent/Guardian name: _____ (Please print name)

